



Instructions for the Maryland Rural Business Energy Efficiency Grant Program

Program Description

The Rural Business Energy Efficiency Grant Program has been established by MARBIDCO to help agricultural operations and other resource-based businesses to install equipment or make operational improvements that reduce the consumption of energy. Dairy and poultry operations typically use large amounts of electricity and/or propane in their operations, as do other food and fiber processing enterprises. The goal of this program is to help rural businesses to reduce energy consumption while at the same time to increase profitability. This program facilitates the purchase of equipment or technology related to lowering business-related energy consumption by providing incentives to do so. *A copy of a report provided by a qualified third-party energy audit consultant is required to be submitted with the application.*

Under this program, agricultural and rural businesses may apply for a grant up to 10%, not to exceed \$1,000, of the cost of purchasing and installing equipment or technology related to lowering business-related energy consumption. Applicants may also be eligible for a low-interest loan from MARBIDCO to help finance the portion of a project's cost that is not covered by grant incentive funding received from the State or Federal Governments, EnSave or MARBIDCO.

Grant Terms and Conditions

Maximum Amount of Grant:	10% of cost, not to exceed \$1,000 (Effective May 5, 2009).
Third-Party Energy Audit:	Required.
Equipment Purchase:	Proof of equipment or technology purchase must be submitted prior to disbursement of grant funds.
Application Submission Process:	All applications must be submitted by the applicant. Applications will be considered in the order that they are received.
Send Completed Applications to:	MARBIDCO Energy Programs 1410 Forest Drive, Suite 28 Annapolis, MD 21403

Application for a Rural Business Energy Efficiency Improvement Grant

SECTION 1: APPLICANT INFORMATION

Business/Farm Name _____

Business Address _____ County _____

City _____ State _____ Zip Code _____

Contact Person _____ Title _____

Work Telephone _____ E-mail _____

Home Telephone _____ Mobile Phone _____

BRIEF DESCRIPTION AND HISTORY OF BUSINESS

(Include details of your farm operation, history of the operation, and experience of principal business owners.)

SECTION 2: BUSINESS INFORMATION

BUSINESS STRUCTURE

Year & State Established/Incorporated _____

Corporation Partnership Proprietorship LLC (SIC/NAICS Code _____)

EMPLOYMENT DATA

of full-time jobs current _____ # of NEW full-time jobs projected within 36 months _____

of part-time jobs current _____ # of NEW part-time jobs projected within 36 months _____

MANAGEMENT/OWNERSHIP

1-Name _____ Title _____

Social Security # _____ Date of Birth _____ % Ownership _____

Address _____ City _____

State _____ Zip Code _____ Telephone _____

2- Name _____ Title _____

Social Security # _____ Date of Birth _____ % Ownership _____

Address _____ City _____

State _____ Zip Code _____ Telephone _____

3- Name _____ Title _____

Social Security # _____ Date of Birth _____ % Ownership _____

Address _____ City _____

State _____ Zip Code _____ Telephone _____

4- Name _____ Title _____

Social Security # _____ Date of Birth _____ % Ownership _____

Address _____ City _____

State _____ Zip Code _____ Telephone _____

DECLARATIONS

If answering "yes" to any of these questions, please provide an explanation on a separate sheet and attach.

- 1. Is the business or any of the top management personnel an endorser, guarantor or co-signer for obligations not listed on its/their financial statements? Yes No
- 2. Is the business or any of the top management personnel a party to any claim or lawsuit? Yes No
- 3. Has the business or any of the top management personnel ever declared bankruptcy? Yes No
- 4. Does the business or any of the management personnel owe any taxes for prior years? Yes No
- 5. Have any managers or owners received a felony conviction? Yes No

SECTION 3: GRANT REQUEST INFORMATION

Total Amount of Project Cost: _____

Grant Amount Requested: _____

Itemized Use of Funds:	Amount:
	\$
	\$
	\$
	\$

BRIEF DESCRIPTION OF PROJECT

(Include details on the equipment that will be needed and an estimate of the cost savings that will likely be realized by the project.)

THIRD-PARTY ENERGY AUDIT PROVIDER

(Note: A copy of an energy audit report prepared by a qualified third-party must be included with this application.)

Institution/Firm _____

Name _____ Title _____

Work Telephone _____ E-mail _____

WHO PAID FOR THE ENERGY AUDIT TO BE CONDUCTED?

Business Owner Other Party

If Other Party, please complete below:

Institution/Firm _____

Name _____ Title _____

Work Telephone _____ E-mail _____

SECTION 4: SIGNATURES

EQUAL CREDIT OPPORTUNITY ACT (15 U.S.C. 1691)

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status or age (provided that the applicant has the capacity to enter into a binding contract), because all or part of the applicant's income derives from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The Federal agency that administers compliance with this law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington, D.C. 20580.

AUTHORITY TO COLLECT PERSONAL INFORMATION

This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974). Effect of Non-Disclosure: Omission of an item means your application might not receive full consideration.

I/We authorize disclosure of all information submitted in connection with this application to the financial institution agreeing to participate in the project financing. I/We waive all claims against either the sponsoring financial institution or MARBIDCO.

I/We realize that if I/We do not comply with the aforementioned Certification, my/our loan can be called, terminated or repayments accelerated.

CERTIFICATION

I/We certify all information in this application and the attachments is true and complete to the best of my/our knowledge and is submitted so the MARBIDCO Loan Committee can decide whether to offer financial assistance.

Signature _____ Signature _____

Printed Name _____ Printed Name _____

Date _____ Date _____

Signature _____ Signature _____

Printed Name _____ Printed Name _____

Date _____ Date _____

SECTION 5: ATTACHMENT

ATTACHMENT CHECKLIST

- 1. Copy of the energy audit report that relates to this application.

Note: MARBIDCO agrees to hold Recipient's Application and Financial Reports in confidence to the extent reasonably permitted by Title 10, Subtitle 6 of the State Government Article of the *Annotated Code of Maryland*. Notwithstanding the foregoing, MARBIDCO shall not be obligated to maintain in confidence any information: 1) which was already known to MARBIDCO; or, 2) which is or comes into the public domain through no fault of MARBIDCO; or, 3) which is independently developed by MARBIDCO; or, 4) which comes to MARBIDCO from a third party which is not in violation of any obligation of confidentiality to Applicant or MARBIDCO.